

**WOLVERHAMPTON CLINICAL COMMISSIONING GROUP GOVERNING BODY**

Minutes of the Extraordinary Governing Body Meeting held on Tuesday 22 May 2018  
Commencing at 1.00 pm at Wolverhampton Science Park, Stephenson Room

**Attendees ~**

Dr S Reehana

Chair

**Clinical**

Dr D Bush  
Dr R Gulati  
Dr M Kainth  
Dr J Parkes

Board Member  
Board Member  
Board Member  
Board Member

**Management**

Mr T Gallagher  
Mr M Hastings  
Mr S Marshall  
Ms S Roberts

Chief Finance Officer – Walsall/Wolverhampton  
Director of Operations  
Director of Strategy and Transformation  
Chief Nurse Director of Quality

**Lay Members/Consultant**

Ms S McKie  
Mr J Oatridge  
Mr P Price  
Mr L Trigg

Lay Member  
Lay Member  
Lay Member  
Lay Member

**In Attendance**

Ms K Garbutt  
Mr M Hartland  
  
Mr P McKenzie  
Ms M Tongue

Administrative Officer  
Chief Finance Officer – Dudley CCG (Strategic Financial  
Adviser)  
Corporate Operations Manager  
Head of Financial Resources

**Apologies for absence**

Apologies were received from Mr D Watts, Ms S Gill and Ms H Ryan

**Declarations of Interest**

WCCG.2138            There were no declarations of interest declared.

RESOLVED: That the above is noted.

### **Minutes of the meeting of the Wolverhampton Clinical Commissioning Group Governing**

WCCG.2139 RESOLVED:

That the minutes of the Wolverhampton Clinical Commissioning Group Governing Body meeting held on the 8 May 2018 be approved as a correct record.

### **Matters arising from the Minutes**

WCCG.2140 There were no matters arising.

RESOLVED: That the above is noted.

### **Sign off the accounts and annual report**

WCCG.2141 Mr T Gallagher stated that an Audit and Governance Committee had taken place this morning and they have recommended the final accounts be approved.

Mr T Gallagher drew the Governing Body's attention to the Annual Report and Accounts –

#### *Statement as to disclosure to auditors*

“Each individual who is a member of the Governing Body at the time the Members' Report is approved confirms:

So far as the member is aware, that there is no relevant audit information of which the Clinical Commissioning Group's external auditor is unaware; and,

That the member has taken all the steps that they ought to have taken as a member in order to make themselves aware of any relevant audit information and to establish that the Clinical Commissioning Group's auditor is aware of that information.”

Mr Gallagher pointed out that the Executive team has been asked separately regarding the final accounts and there are no items in the final accounts that require additional disclosure.

Mr S Marshall raised a question relating to the table on page 57 of the report around the areas of audit and level of assurance recorded as “medium risk”. Mr Gallagher confirmed this had been discussed at the Audit and Governance Committee and would be the subject of a separate discussion with internal audit to inform the final assurance level.

Dr D Bush referred to bullet point 4 on page 13 of the report and asked for clarity regarding this point. Mr Gallagher stated that the Primary Care underspend had arisen partly as a consequence of the receipt of approximately £800k from NHS England in relation to the working balances transfer following the decision to formally approve the CCG’s delegates status largely a consequence of some income received from NHS working balances. We have underspent in Primary Care and Community Services. Dr Hibbs assured Dr Bush that funding in respect of General Medical Services (GMS) was fully ring fenced.

Mr P Price confirmed on behalf of the Audit and Governance Committee we are happy to recommend the accounts.

Dr Hibbs thanked the finance team for the hard work which has been carried out and pointed out that the Auditors were very complimentary about the team.

Mr J Oatridge pointed out that the statement Mr Gallagher read out the wording could be improved in the future. Mr Gallagher confirmed this could be reviewed ensuring it is more meaningful.

RESOLVED: That the Governing Body agreed with the statement which was read out. That the Governing Body approved the Annual Report and Accounts.

## **Committee Annual Reports**

WCCG.2142

Mr P McKenzie stated this report introduces the annual reports of the Governing Body Committees that demonstrate how each of them has met their terms of reference as set out in the CCG’s Constitution.

He pointed out that an annual report for the Remuneration Committee will be prepared for their meeting in June as they meet on an ad hoc basis. The Primary Care Committee produces an annual report for NHS England.

RESOLVED: That the Governing Body accepted the report presented by its Committees as a record of their continued delivery of their terms of reference.

RESOLVED: That the above is noted.

**Public Health Vision and Annual Report**

WCCG.2143          RESOLVED: That the documents are noted.

**Any Other Business**

WCCG.2144          RESOLVED: That the above is noted.

**Members of the Public/Press to address any questions to the Governing Board**

WCCG.2145

RESOLVED: That the above is noted.

**Date of Next Meeting**

WCCG.2146          The Board noted that the next meeting was due to be held on **Tuesday 10 July 2018** to commence **at 1.00 pm** and be held at Wolverhampton Science Park, Stephenson Room.

The meeting closed at 1.35 pm

Chair.....

Date .....